• **Professional License Definition**
It is the process in which the Ministry of Education grants educators an official professional license to be eligible to work in the United Arab Emirates educational field after meeting specific conditions and requirements.
• **Significance of Professional License**
1. Contribute in advancing the teaching profession and provide a guarantee of high performance in the education system   2. Develop and improve career progression   3. Grant outstanding employees with incentives   4. Equip employees in the educational sector with a high level of expertise and competence in order to compete globally   5. Motivate educators to excel in their career path
• **Purpose of Licensing Educational Sector Employees**
1. Improve the performance of students according to modern and global practices   2. Continuously develop educational sector employees and raise the level of professional competence   3. Recognize outstanding competencies in the field of education   4. Achieve high universal standards in education   5. Utilize the outstanding skills of practitioners for the development of the educational process
• **Registration Dates**
Registration starts from 23/4/2019 to 30/5/2019
• **Targeted Employees for Registration**
All educational sector employees including school teachers, school leaders, and school professionals. Applicants must hold a valid Emirates ID.   The registration system will open for new hires who wish to work in the UAE during the next academic year.
• **License Registration Process Through TLS**
1. To ensure easy registration in the TLS, please review the registration guide and prepare the needed documents for submission.   2. All educational sector employees are required to register on tls.moe.gov.ae – please refer to the registration manual.   a. Public schools: registration is done using the official MOE email

  b. Private schools: registration is done under (I DON'T HAVE MOE ID),using the unique school pin code obtained from the school principal.

3. Educational sector employees must register on the TLS personally and certify that all information submitted is accurate.

4. It is important to continuously check the TLS website for general updates.

5. Inquiries and comments can be summited through the website under the "contact us" tab, or through costumer happiness service.

• Data Update

 After the registration period, we will open the system for those who would like to update their profiles.

• Role of School Principals

- All school principals (government/private) should ensure the registration of their school staff.

- With reference to private school teachers who don't carry an MOE email, and are provided with a unique school Pin Code No., their principal will receive an email to validate the information of the registered teacher.

- Private school principals should supply their school staff with the unique school Pin Code No. provided by the Provisional Licensing Department, in order for them to complete their registration.

• Upcoming Test Dates

Teacher Tests

22/6/2019

29/6/2019

One will be for a Subject Specialization Test and the other for a general Pedagogy Test.

Other educational sector employees / categories will be tested during the next academic year, and test dates will be announced during the academic year.

• Targeted Test Takers for the Coming Test

 Specialization Test :

1. Cycle three, teachers in public school curriculum registered in the system for the following subjects: Arabic, English, Math, Physics, Biology, and Chemistry

2. Cycle two, teachers in public school curriculum registered in the system for the following subjects: Arabic, English, Math, and Science

Pedagogy test:

3. Cycle three, teachers in public school curriculum registered in the system for all subjects.

● **Test Taking Conditions**

1. Test invitations are sent through the TLS system to registered participants only. It is important to note that it is the responsibility of educational sector employees to ensure their licensure by 2021.

2. Information regarding test content and specifications should be reviewed before taking the test, and will be provided to the prospective test taker beforehand, through the TLS website under "Important Documents."

3. It is important to review the test location, time, and subject when receiving the invitation and abide by it, as the Test code is issued for a specific location. If there are any issues or comments regarding this, they should be raised by the school management in the specified timeframe.

4. Valid Emirates ID must be presented in order to sit the exam.

5. The test will be in the work subject matter area of the test taker, and it will be possible for interested educational sector employees to be licensed in more than one area after 2021.

● **Test Results**

1. The test is scored electronically.

2. Test results are displayed in the electronic system of the TLS and shows the performance of the test taker, in addition to weakness areas that need further development.

3. Any questions in the test that may have an issue are canceled and the score of the question is moved to another question.

4. Test results are announced at a date specified by the Professional Licensing Department of the Ministry of Education. Test results of previous Tests will be announced in May.